

United Nations Development Programme

Bureau for Development Policy



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Budget Journal

0004979039
processed *NA*

12/7/2013

To: Ms. Clif Cortez
Manager a.i.
UNDP Regional Service Center in Bangkok

Date: 5 July 2013

From: Ms. Tracy Vaughan Gough
Officer-In-Charge (OIC)
UNDP Gender Team
Bureau for Development Policy

Extension: +1 646 781 4361

Subject: **Authorization Letter – Support to Implementation of the Gender Equality Seal (GESeal) and Training of Trainers (ToT) on Gender Economic Policy Management Initiatives**

File: 2013/GMI/Allocations

Dear Ms. Cortez,

I am pleased to inform you that funds in the amount of US\$15,000 are made available from UNDP Gender Team to the Gender Practice of UNDP Regional Service Centre in Bangkok (RSC-Bangkok), through UNDP's Gender Mainstreaming Initiative (GMI) mechanism. The funds are allocated to support the Gender Practice of UNDP Regional Service Centre in the implementation of the Gender Equality Seal (GESeal) Initiative in the region through engaging technical and expert support, as well as facilitating Training of Trainers on Gender Economic Policy Management Initiative (GEPMI) in Asia and Pacific region.

Upon receipt of the countersigned letter, your office is authorized to access the resources up to the Authorized Spending Limit of US\$15,000 using your individual department code, under the project "Programme Support towards Implementation of the UNDP's Gender Equality Strategy 2009-2013 (Project ID 00056808, Output 00069827, UNDP1 BU). This project is implemented by UNDP Gender Team, Bureau for Development Policy, using direct implementation modality (DIM). Please be reminded that activities must be completed and funds fully expensed by 31 December 2013.

This letter commits your office to provide timely updates as well as to submit a final short report after completion of the project activities. It also delegates to your office the responsibilities for the use of the fund in accordance with UNDP financial rules and regulations. The Gender Team (HQ) will assume an oversight function but can exercise the power to withdraw the resources in case of non-disbursement according to the agreed budget (refer to Annex 1 for the breakdown and estimated budget).

Kindly note that Ms. Kim Henderson, Gender Practice Team Leader is the focal point for this initiative and will assume responsibility for completion of the activities, management of funds and reporting. All financial transactions can be created and approved locally by respective authorizing officers in your office.

With best wishes,

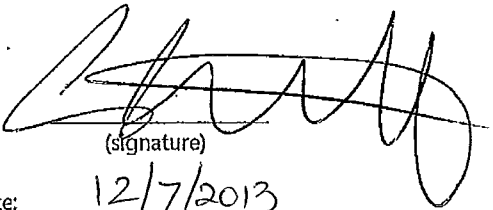
Tracy Vaughan Gough

Officer-In-Charge
UNDP Gender Team
Bureau for Development Policy

Countersign to acknowledge duties and obligations as outlined in this letter of approval:

Name:

Mr. Clif Cortez
Manager a.i.
UNDP Regional Service Center in Bangkok


(signature)

Date: 12/7/2013

Chart of Accounts (COA):

GL Unit	B. Acct	OU	Fund	Dep ID	IA	Donor	Project	Act
UNDP1	Per input type	H21	04840	B0441 (RSC-Bkk)	001981	00012	00069827	6

Cc:

Kim Henderson, Gender Practice Team Leader, RSC in Bangkok
Diakhoumba Gassama, Gender and Women's Empowerment Specialist, RSC in Bangkok
Raquel Lagunas, Institutional Development Adviser, Gender Team, UNDP/BDP
Radha Signla, Programme Specialist, Gender Team, UNDP/BDP
Nassim Davlatshoev, Operations Manager, Gender Team, UNDP/BDP

Annex 1. Budget Breakdown

Gender Equality Seal Initiative and GEPMI – RSC in Bangkok	
Budget description	amount (US\$)
UNDP Gender Equality Seal (GeSeal)	5,000
Gender Economic Policy Management Initiative (GEPMI)	10,000
Total	15,000

Budget Header Budget Lines Budget Errors

Unit: UNDP1 Journal ID: 0004979039 Date: 01/07/2013 Budget Header Status: Posted

Customize | Find | View All | First | Last

Line	Charfields and Amounts	Base Currency/Details	Budget Period	Speed Type	Account	Fund	DeptID	Project	Donor	Set Options	Currency	Amount
1	ALT_DP_BUD 2013			Speed Type		04840	B0096			Set Options	USD	-15,000.00
2	ALT_DP_BUD 2013			Speed Type		04840	B0441			Set Options	USD	15,000.00

From Line: To:

Totals	Total Debits:	Total Credits:
2	15,000.00	15,000.00

[Budget Header](#) | [Budget Lines](#) | [Budget Errors](#)